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JHON DEO

Administrative Assistant

SUMMARY

Describe in a few lines your career path, your key skills for the position and your career goals. This is actually an introduction to your cover letter. Describe in a few lines your career path, your key skills for the position and your career goals. This is actually an introduction to your cover letter.

SKILL HIGHLIGHTS

- Project management
- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused
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LANGUAGES

- **Spanish** – C2
- **Chinese** – A1
- **German** – A2

HOBBIES

- Writing
- Sketching
- Photography
- Design

WORK EXPERIENCE

Creative designer | Jan 2030 to Dec 2032

Web Design, Miami

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Creative designer | Jan 2030 to Dec 2032

Web Design, Miami

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EDUCATION

Bachelor of Science: Computer Information Systems | 2014

Columbia University, NY

CERTIFICATIONS

- PHP Framework (certificate): **Zend, Codeigniter, Symfony.**
- Programming Languages: **JavaScript, HTML5, PHP OOP, CSS, SQL, MySQL.**